



## West Bengal Police Housing and Infrastructure Development Corporation Limited

CIN NO: U70109WB1993SGC058358

GSTIN: 19AAACW6099C2Z1

Office of the Chairman and Managing Director

Araksha Bhawan, 3<sup>rd</sup> Floor, Block – DJ, Sector – II,

Salt Lake City, Kolkata – 700091.

Ph. & FAX . 033 – 23586188, E-mail : [tender@wbphidcl.com](mailto:tender@wbphidcl.com)

Memo No. ENGG/ESTM/5055/2017/493

Date.26.02.2018

**NOTICE INVITING e-QUOTATION NO. – WBPHIDCL/ACE/NIQ-35(e)/2017-2018  
of the Assistant Chief Engineer, W.B.P.H&I.D.Corp. Ltd. (2nd call).**

The Assistant Chief Engineer, W.B.P.H&I.D.Corp. Ltd. invites e-Quotation for the work detailed in the table below. (Collection and Submission of Quotation is to be made online through the website <http://wbtennders.gov.in> only)

**List of work:-**

Sl. No	Name of the work	Earnest Money to be deposited (Rs.)	Cost of Quotation Documents (Quotation fees) (Rs.)	Period of completion of the work	Eligibility of Quotationer
1.	2.	4.	5.	6.	8.
1.	Renovation and establishment of office of Detective Department in the ground floor of Module : B and Module : C at ground floor in STF - II building, Webel Bhawan, Block- DN-53, Sector-V, Salt Lake, Kolkata - 91. (FIRE ALARM SYSTEM)	5,920/-	NIL	45 (Forty Five Days)	as per 'Eligibility criteria for participation in the Quotation' stated in Sl. No. 8

- The intending Quotationer shall not have to pay the cost of Quotation documents for the purpose of participating in e-Quotationing.
- In the event of e-filling, intending bidder may download the Quotation documents from the website: <http://wbtennders.gov.in> directly with the help of Digital Signature Certificate & necessary **earnest money** should be remitted through online process as per Finance Department Order No. 3975-F(Y) dated 28.07.2016.
- Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <http://wbtennders.gov.in> Quotation document may be downloaded from website & submission of Technical Bid/Financial Bid as per Quotation time schedule stated in this NIQ. The documents submitted by the bidders should be properly indexed & digitally signed.
- Both Technical Bid and Financial Bid should be submitted in technical (Statutory & Non- Statutory folder) and financial folder concurrently and separately duly digitally signed by the Quotationer through the website <http://wbtennders.gov.in>
- The Technical document and Financial Bid should be submitted online on or before as per the 'Date &Time Schedule' stated in SL.No.-18.
- The FINANCIAL OFFER of the prospective quotationer will be considered only if the TECHNICAL Document (both statutory and non-statutory) of the quotationer found qualified by the Quotation Inviting Authority. The decision of the Quotation Inviting Authority will be final and absolute in this respect. The both list of Responsive

and Non-Responsive Bidders will be displayed in the website and also in the Notice Board of the office of The **West Bengal Police Housing & Infrastructure Development Corporation Limited**, on the scheduled date and time.

7. The bidder must visit the site before submitting quotation.

**8. Eligibility criteria for participation in the Quotation:**

i) Valid PAN issued by the IT. Dept, Govt. of India, Valid Professional Tax Receipt Challan, Trade Licence, Valid 15-digit Goods and Service Taxpayer Identification Number (GSTIN) under GST Act, 2017, are to be accompanied with the Technical Bid document. Income Tax Acknowledgement Receipt for assessment year (2017-2018) to be submitted.

ii) Where an individual person holds a Digital Signature Certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any Quotation for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm to upload such Quotation. The Power of Attorney shall have to be registered in accordance with the provisions and revisions of the Registration Act, 1908. **[Non-statutory Documents]**

iii) All intending Quotationers under this category shall have satisfactorily completed work of similar nature during the last **5 (Five)** years prior to the date of issue of this Quotation Notice under the authority of Government Department, Zilla Parisad, Government undertaking / Statutory Bodies constituted under the statute of the Government. **The Completion Certificate, Work Order**, Value of supply, Date of supply and detail communicational address along with contact number of the Client should be treated as valid Credential. Those all are essential to be submitted systematically for qualifying. **[statutory Documents (ITB, Section-B, Form – III).**

iv) In case of Proprietorship and Partnership Firms and Company, the Tax Audited Report in 3CD Form is to be furnished along with Balance Sheet & Profit and Loss A/c. for the last 5 (five) years (year just preceding the current Financial Year will be considered as the Fifth year). The partnership firm shall furnish the Registered Partnership Deed and the Company shall furnish the Memorandum of Association (MOA) and Article of Association (AOA.) **[Non statutory Documents].**

**v) For work under Sl. No. 1 (FIRE ALARM SYSTEM):-**

1. Successful bidder should arrange for demonstration before supply & installation.

2. SLD (Single Line Diagram) of the entire system must be submitted with the quotation showing all sensor points, call point, hooter and control panel. The control panel should be installed in the vicinity of reception cum security section.

3. Any civil work/ mending related to installation of all components in the system network should be borne by the bidder.

4. Any system fault during warranty period must be taken care of urgently, when ever communicated. No claim will be entertained by this Corporation for the expenses incurred by the vendor for maintenance/ repairing job during warranty period.

9. A prospective **Quotationer** shall be allowed to participate in single job either in the capacity of individual or as a partner of a firm. If he is found to have applied severally same job, all his applications will be rejected for that job.

10. No conditional / Incomplete Quotation will be accepted under any circumstances.

11. Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.

12. No mobilization /secured advance will be allowed.

12. Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, Laboratory etc. at their own cost and responsibility.

13. All materials including bitumen (of all grade), bitumen emulsion, cement, Reinforcement etc. shall be of reputed brand as approved by the Engineer-in-Charge in accordance with relevant code of practice and

manufacture accordingly and shall be procured and supplied by the agency at their own cost. Authenticated evidence for purchase of bitumen, bitumen emulsion, cement should be submitted along with challan and test certificate. If required by the Engineer- in-Charge, further testing from any Government approved Testing laboratory shall have to be conducted by the agency at their own cost.

14. Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency, GST, Royalty & all other statutory levy/Cess will have to be borne by the contractor & the rate in the schedule of rates is inclusive of all such taxes and cess as stated above. **The quoted rate should be inclusive of GST. Rate has to be quoted including all charges and taxes.**
15. In connection with the work, Arbitration will not be allowed.
16. Bids shall remain valid for a period not less than 120 (One hundred twenty) days after last date of submission of bid. Bid valid for a shorter period shall be rejected by the Quotation Inviting Authority as non-responsive. If the **Quotationer** withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

N.B.- **The technical papers which will be uploaded by the bidder (Both Statutory and Non statutory) will be treated as final Quotation documents by the Quotation committee and no claim in contrary in this regard will be entertained. Absence or non submission/uploading of any statutory document will render the bid to be summarily rejected.**

**17. Important information :-**

- If the date of
- Opening of Technical Bid,
  - Uploading the list of Bidders participated in the Quotation,
  - Date of Uploading the Final List of Technically Qualified Bidders,
  - Opening of Financial Bid,
  - Uploading of List of Bidders along with their Rate Offered,

N.B: Fall on holidays or days of natural calamity, the dates defer to next working days automatically

**18. Date & Time schedule:-**

Sl. No	Particulars	Date & Time	
1.	Date of Publishing of NIQ online through the website <a href="https://wbttenders.gov.in">https://wbttenders.gov.in</a>	26.02.2018 at 18.45 Hrs	
2.	Date & Time for downloading of Quotation Documents from the website <a href="https://wbttenders.gov.in">https://wbttenders.gov.in</a>	Start	26.02.2018 at 18.45 Hrs
		End	19.03.2018 at 16.00 Hrs
3.	Date & Time of Submission of Quotation through the website <a href="https://wbttenders.gov.in">https://wbttenders.gov.in</a>	Start	5.03.2018 at 16.00 Hrs
		End	19.03.2018 at 16.00 Hrs
4.	Date, Time & Place of opening of Technical Bid through the website <a href="https://wbttenders.gov.in">https://wbttenders.gov.in</a>	<b>21.03.2018 at 16.00 Hrs</b> Office of the West Bengal Police Housing And Infrastructure Development Corporation Limited Araksha Bhawan, 3rd Floor, Block – DJ, Sector – II, Salt Lake City, Kolkata – 700091.	
5.	Date of Uploading the Final List of Technically Qualified Bidders through the website <a href="https://wbttenders.gov.in">https://wbttenders.gov.in</a>	To be informed later	
6.	Date of Uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation through the website <a href="https://wbttenders.gov.in">https://wbttenders.gov.in</a> after disposal of appeals, if any.	To be informed later	
7.	Date, Time & Place of opening of Financial Bid through the website <a href="https://wbttenders.gov.in">https://wbttenders.gov.in</a>	To be informed later	
8.	Date of Uploading of List of Bidders along with their Rate Offered through the website <a href="https://wbttenders.gov.in">https://wbttenders.gov.in</a>	To be informed later	

19. The successful Quotationer will be liable for maintenance of the work during the defect Liability period (warranty period) of 3 year (three Year) to the satisfaction of the Engineer-in-Charge at his own cost from the date of completion of the work/Handing over of the work whichever is later. If any defect/damage is found during the period as mentioned above the contractor shall make the same good at his own cost / expense to the specification at par with instant project work. Failure to do so, penal action against the Agency will be imposed by the Quotation Inviting Authority as deemed fit. The Agency will have to quote his rate considering the above aspect.
20. All Quotationers are requested to be present at the Office of the WEST BENGAL POLICE HOUSING & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED during opening of the Quotation.
21. **Earnest Money** : The amount of Earnest Money as given in the List of Work to be submitted through online.
22. **Security Deposit**: In respect of successful Quotationer, the Earnest Money after acceptance of Quotation shall be converted as a part of the Security Deposit. The successful Quotationer who deposited Earnest Money @ 2% of the amount put to the Quotation, balance of necessary 10% (Ten percent) Security Deposit shall be realised by recovering from the progressive bill @ 8% (Eight percent) of the amount of each such bill. In all cases the amount of recovery of the Final Bill will be so adjusted as to make the total amount of Security Deposit equivalent to 10% (Ten percent) to the Value of work so executed.
23. **Refund of Security Deposit**: Security Deposit of the Contractor held with the Corporation shall be released after satisfactory completion of the work as below:
  - i. 30% of the Security Deposit after expiry of 1 (one) year from the date of issuance of the Certificate of the Completion of the Work.
  - ii. Further 30% of the Security Deposit after expiry of 2 (two) year from the date of issuance of the Certificate of the Completion of the Work.
  - iii. The balance 40% of the Security Deposit after expiry of 3 (three) year from the date of issuance of the Certificate of the Completion of the Work.**For pure maintenance work Security Deposit of the Contractor held with the Corporation will be released after completion of the defect Liability period.**
24. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting e-Quotation, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
25. The Quotation Inviting Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Quotationer at the Bidding stage.
26. **Refund of EMD** : The Earnest Money of all the unsuccessful Quotationers deposited along with the Quotations will be refunded by as per norms and without any interest.
27. The intending Quotationers are required to quote the rate online.
28. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948(d) the employee provident funds and Miscellaneous provision act 1952 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
29. Guiding schedule of rates: the relevant PWD (W.B.) Schedule of Rates for the working area published by Public Works Department, Government of West Bengal including up to date addenda and corrigenda, if any, to be applicable on the date of issue of this notice.
30. Unless otherwise stipulated all the works are to be done as per General Conditions and General Specifications in the relevant PWD (W.B.) Schedule of Rates for the working area including up to date addenda and corrigenda, if any, published by Public Works Department, Government of West Bengal. The project should be executed as per IS CODE /IRC/MOST/MORTH standards regarding the quality of materials and various item of works.
31. In case of ascertaining authority of intending bidders at any stage of Quotation process or execution of work, necessary registered irrevocable power of attorney is to be produced as and when asked for by the Quotation Inviting & Accepting Authority / Engineer -in-Charge.

32. During the scrutiny, it come to the notice to Quotation inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the Quotation and that application will be out rightly rejected without any prejudice. The Quotation Inviting Authority reserves the right to cancel the N.I.Q without assigning any reason, whatsoever, to the bidders and no claim in this regard will be entertained.
33. List of Technically Qualified Bidders will be published in the web portal only. Financial Bid will be opened within a short period after such publication. Therefore Bidders are requested to view the Quotation Status on a regular basis. In case if there be any objection regarding prequalification/ list of “Technically Qualified Bidders”, that objection should be lodged through e-mail **tender@wbphidcl.com** to the Chairman of Tender Committee **within 48(forty-eight) hours** from the time of initial publication of list of Technically Qualified Bidders and beyond that time schedule no objection will be entertained. Objection send via any other means than e-mail to the given e-mail ID shall not be entertained.
34. Before issuance of the WORK ORDER, the Quotation inviting authority may verify the credential and other documents in original of the lowest Quotationer if necessary. After verification if it is found that the documents submitted by the lowest Quotation err is either manufactured or false in that case the work order will not be issued in favour of the said Quotationer under any circumstances and the Earnest Money deposited by the Quotationer will be forfeited by the Quotation Inviting Authority without assigning any reason threrof.
35. Work Order & Payment of work will depend on availability of fund. Intending Quotationers may consider this criteria while submission of Quotation and quoting their rate through online.
36. The successful Quotationer will have to submit **4 (Four)** sets of all the Quotation Documents along with BOQ in connection with this Quotation in hard copy within 10 (Ten) days from the date of receipt of Letter of Acceptance cum Work Order of the Quotation (through e- Quotationing System or otherwise). Failure to do so will be liable to termination/rejection of Quotation with forfeiture of Earnest Money without any reference to the Contractor.
37. The successful Quotationer will have to start the work as per work order to commence the work. Failing to do so will constitute a violation of the contract stimulation as regards progress and timely completion of the work and the contractor will thereby make himself liable to action as per stipulation of this Notice Inviting e-Quotation.
38. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence.
- i) NIQ
  - ii) Special terms & conditions.
  - iii) Quotation Form
  - iv) Technical Bid.
  - v) Financial Bid
39. **Eligibility criteria:-**  
The Quotation inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding.
- a) Financial Capacity and bid capacity.
  - b) Technical Capability comprising of personnel & equipment capability.
  - c) Experience/Credential

The eligibility of a Quotationer will be ascertained on the basis of the digitally signed documents submitted by a Quotationer in support of the eligibility criteria as mentioned in a, b, c above. If any document submitted by a Quotationer is incorrect/ manufactured/fabricated or false, in such cases the eligibility of the bidder/ Quotationer will be out rightly rejected at any stage and a legal and Administrative action will be taken against him.

40. Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax changed in accordance with the provisions of GST Act, 2017.
41. The quoted rate should be inclusive of GST.

**SD/-**  
**Assistant Chief Engineer,**  
**W.B.P.H.&I.D.Corp. Ltd**

**Memo No: ENGG/ESTM/5055/2017/493 /1(12)**

**Date.26.02.2018**

Copy forwarded for favour of kind information & wide circulation to the:-

01. The Director General & Inspector General of Police, West Bengal, Bhawani Bhawan, Alipore, Kolkata – 700027
02. The Chairman & M.D. W.B.P.H.I.D.Corp. Ltd. Araksha Bhawan, Salt Lake City, Kolkata – 7000091.
03. The Commissioner of Police, Bidhannagar Police Commissionerate.
04. The Inspector General of Police, (Mod. & Co-ord), W.B., Bhabani Bhawan, Kolkata – 700 027.
05. The Chief Engineer, WEST BENGAL POLICE HOUSING & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED, Araksha Bhawan, 3rd Floor, Salt Lake City-700091.
06. Shri N.Ghoshal, The Commissioner Home & Hill affairs in Govt. of West Bengal, Home Department, Nabanna, 325,SaratChatterjee Road, Mandirtala, Howrah – 711102.
07. The F.A. & C.A.O. WEST BENGAL POLICE HOUSING & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED. Araksha Bhaban, 3rd floor, Block – DJ, Sector – II, Salt Lake City, Kolkata – 700091.
08. The Executive Engineer (Zone- VII), WEST BENGAL POLICE HOUSING & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED, Araksha Bhaban, 3rd floor, Block – DJ, Sector – II, Salt Lake City, Kolkata – 700091.
09. The Executive Engineer (Electrical), WEST BENGAL POLICE HOUSING & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED, Araksha Bhaban, 3rd floor, Block – DJ, Sector – II, Salt Lake City, Kolkata – 700091.
10. The Assistant Engineer (System), WEST BENGAL POLICE HOUSING & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED, Araksha Bhaban, 3rd floor, Block – DJ, Sector – II, Salt Lake City, Kolkata – 700091.
11. Notice Board.
12. Office Copy.

**SD/-**  
**Assistant Chief Engineer,**  
**W.B.P.H.& I.D. Corp. Ltd.**

**FORM-I**

**INSTRUCTION TO BIDDERS (ITB)  
SECTION – B**

**APPLICATION**

To  
Assistant Chief Engineer,  
W.B.P.H&I.D. Corpn. Ltd

Subject : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Name of work)

Ref :- N.I.Q. No -----

Dear Sir / Madam,

Having examined the Statutory, Non statutory and NIQ documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents are attached herewith.

I / We are interested in Bidding for the work mention above subject.

I / We understand that :-

- a) Quotation Inviting and Accepting Authority can amend the scope & Value of the contract bid under this NIQ.
- b) Quotation Inviting and Accepting Authority reserve the right to reject any Quotation without assigning any reason.

The application is made by me / us on behalf of..... In the capacity..... duly authorized to submit the Quotation.

Thanking you,

Enclo :-

- a) Technical Bid.
- b) Financial Bid.

Dated : \_\_\_\_\_

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made and  
the name of the Firm with Seal.



**Form-II**

**Affidavit in non-judicial stamp paper certified by notary public or 1<sup>st</sup> class magistrate**

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the under-signed.
2. The undersigned also hereby certifies that neither our firm M/S. \_\_\_\_\_  
\_\_\_\_\_ nor any of constituent partner had been debarred to participate in Quotation by any Government Department during last 5 (five) years prior to the date of this N.I.Q.
3. The undersigned would authorize and request any Band, person, Firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by WEST BENGAL POLICE HOUSING & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED to verify this statement.
4. The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of WEST BENGAL POLICE HOUSING & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED
5. Certified that I have applied in the Quotation in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.

Dated : \_\_\_\_\_

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made and  
the name of the Firm with Seal.



## FORM-III

## EXPERIENCE PROFILE

Name of Client	Name, Location & nature of work	Name of project Engineer (Client) responsible for Supervision	Quotation Value Indian Rs.	Actual Value of Work	Original date of start of work	Original date of completion of work	Actual date of starting the work	Actual date of completion of work	Reasons for delay in completion of work (if any)

- Note : a) Certificate from the Employers to be attached.  
b) Non-disclosure of any information in the Schedule will result in disqualification of the firm.

Dated : \_\_\_\_\_

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made and  
the name of the Firm with Seal.

QUOTATION FOUND TO HAVE SUBMITTED UNDER FALSE NAME : When a Contractor, whose Quotation has been accepted under a given name is subsequently discovered to have given a false name, his contract may at the discretion of the Authority accepting the Quotation be annulled and his Security Deposit will be forfeited.

**FORM-V****MANPOWER AND ORGANISATIONAL STRUCTURE**

1. Name of Applicant (Quotationer) :
2. Office Address :
3. Telephone No. :
- Mobile No. :
- Fax No. :
4. Name and address of Bankers. :
5. Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

SL NO	NAME OF THE PERSONNEL	AGE	QUALIFICATION	DATE OF ENGAGEMENT	EXPERIENCE IN YEARS

Dated : \_\_\_\_\_

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made and  
the name of the Firm with Seal.

**DECLARATION BY THE QUOTATIONER**

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting e-Quotation and other Quotation documents mentioned therein along with the drawing attached. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our Quotation is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting e-Quotation to complete the proposed construction as per drawings referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and to carry out and complete the work to the full satisfaction of the Engineer-In-Charge.

I/We also agree to procure tools and plants, at my/our own cost required for the work.

Signature and Address  
QUOTATIONER

Signature of Quotation of the  
Accepting Authority